

STERLING GATE BOD MEETING

Date | Time 01/09/2023 5:00 PM | Location: Clubhouse

I. CALL TO ORDER

- a. 5:01 PM meeting called to order
- b. Howard Jones, Sally Hart, Steven Lund, and Scott Machovec
- c. Selective Management – Casie Jarman

II. FINANCIALS/CCR

- a. YTD as of 11/30/2022:
 - i. SG Operating: \$126,463.60 (\$34,399.61)
 - ii. SG Reserves: \$5,023.20
 - iii. SGSTC Operating: \$2,810.71 (\$3,896.15)
 - iv. Total Assets \$134,297.51 (\$142,481.05)
- b. CCR
 - i. December – we didn't do a CCR letter – only letters thanking those who decorated for Halloween or Christmas for decorating for the seasons.

III. HOA OLD BUSINESS

- a. Enclave Common Area Maintenance Update
 - i. Still no word from the two lots (14/15) – developer not responding to letters so far.
 - ii. Quotes still coming in this month for the other issues (outlet reinforcements)
- b. Update on Street Sign Refurbishment
 - i. Painting has commenced, some of the signs have been replaced
 - ii. Some of the signs aren't fitting properly – looking at the ones not fitting and considering the best move – possibly re-ordering those ones
 1. Going to measure the signs to keep a log going forward in the event of reordering down the line
- c. Gift wrapping and Santa Claus event
 - i. Santa went well – small turnout but those who came seemed to enjoy
 - ii. Gift wrapping – no one came – not going to attempt in coming years

IV. HOA NEW BUSINESS

- a. Looking into the quotes for Cedar Grove entrance updates in 2023
- b. Looking to change the 15V breaker on the left side entrance of Sterling Gate (Thompson Rd side) as Christmas lights were tripping it.
- c. Irrigation water leak found, and we have now gotten a credit back from water board – repair completed
- d. Website is being updated and reporting should be updated by Friday
- e. Getting Quote from Total Solutions and HLL to clear debris from retention pond near Sterling Gate entrance
- f. Look at getting quote for adding Enclave to monthly landscape costs... so we are prepared for the cost when it's time for us to get it going.
- g. Planning for the 2023 Annual Meeting
 - i. May, probably a Tuesday or Thursday night

- ii. Need online voting
 - 1. Proxy is allowed
 - 2. Quorum is at least 60 members
- iii. Mail out the bios of Board Candidates/meeting date/time/proxy forms and budget on/around April 26th (date tentative)
- iv. Mailed or emailed nomination forms due tentative date April 12th
- v. Nominations forms mailed to members, along with Swim and Tennis Membership forms and Easter Egg hunt info tentative date March 14th
- vi. Casie will go ahead and prep documents to be ready for when we are ready to launch

V. Announcements

VI. NEXT MEETING

- a. Planned for February 13th at 5pm

VII. ADJOURN

- a. Meeting adjourned at 6:00pm